**Procedures for Category Approvals for Research Ethics Review: Taught Courses**

**Background:** On many course there are modules where the students may undertake identical or at least very similar small data collection research projects as part of the assessment each time the module is run, e.g. as part of laboratory classes, on research methods modules, on placements in schools or other settings. This list is not exhaustive. Rather than individual applications having to be made to the relevant Faculty Research Ethics Committee (FREC) each year, a category approval can be granted by the FREC.

**Procedure**

The module leader is required to complete the following proforma and attach any necessary documents used in the module as described on the form. The completed proforma is sent to the FREC Administrator for review by the FREC. Once category approval is granted, it will run for five years. If the research project changes significantly the module leader is required to notify the FREC of the changes and request re-approval.

**Auditing Processes**

Category approvals will be checked as part of the review of programmes.

**Application for Category Research Ethics Approval**

**Faculty:**

**Department:**

**Course:**

**Module:**

**Module leader:**

**Email address:**

**Date:**

**1. Description of the research activity undertaken by all students:**

**2. Description of Ethics approval process undertaken (please attach any ethics checklists or other standard documents used, e.g. consent forms, participant information sheets, etc.)**