

**Faculty of Health and Wellbeing
Department of Allied Health Professions**

Postgraduate Ultrasound Course: Clinical Experience Agreement

The postgraduate ultrasound programme is an in-service course and as such requires a commitment from both the student and the clinical department in which they are employed. The students must be able to meet the clinical learning outcomes of the programme. Negotiating clinical experience is the responsibility of the student and the employing department and not the University, although they will seek to offer advice and support.

Section A -The Student:

Must spend preferably **THREE DAYS** per week (minimum of **TWO days** per week) undertaking "hands on" practical ultrasound throughout the duration of the course continuing until the University September exam board.

Attend all timetabled lectures, tutorials and study days throughout the academic year. The majority of which, are scheduled on Tuesdays from mid September to mid June.

Whenever possible the one SHU day per week will be kept as a study day for students until the last hand in date (July), and the 3 days per week hands on scanning should be maintained until students receive their results (September).

Commit at least **ten hours** per week to private study and reading.

Must agree to spend at least **ONE** week in another department for experience and assessment.

Section B - The ultrasound / employing department:

Must ensure that the student can meet the clinical and theoretical attendance requirements of the course and is responsible for appointing a named **clinical supervisor** who will:

- with the student and head of department, facilitate the student's practical commitment to the course as agreed within the learning contract.
- attend the training workshop/ seminar and meetings for clinical supervisors
- be personally involved in the practical teaching of ultrasound procedures

- co-ordinate the practical sessions with other departmental staff including access to in patient cases
- provide a positive learning environment for the student
- formally assess the student's progress and assist in the formative appraisal and assessment programme of the University
- liaise with the student course leader to arrange final summative assessment
- check that the student has independently completed the required clinical experience required for each clinical module
- keep up to date with current ultrasound issues
- Discuss any problems regarding the student with the course leader as soon as they arise.

Must agree to take part in the clinical assessment exchange scheme and accommodate an exchange student for ONE week /FOUR days during the second half of the course.

The clinical supervisor should nominate a suitable deputy to take responsibility for the student in their absence.

The following section must be completed prior to enrolment:

Student

Base hospital

Clinical experience at

Modules to be studied

I agree to meet the conditions outlined in Section A of this document

Signed student

Clinical Supervisors

Has/ve agreed to be my Clinical Supervisor(s)

Name of Clinical Supervisor.....

Telephone number of Clinical Supervisor.....

Email of Clinical Supervisor.....

Signed clinical supervisor.....

Name of Deputy clinical supervisor.....
Telephone number of Deputy clinical supervisor.....
Email of Deputy clinical supervisor.....
Signed Deputy clinical supervisor.....

TO BE COMPLETED BY DEPARTMENT:

The above named student will be allowed access to "hands on" ultrasound experience for preferably three days per week (a minimum of two days per week) continuously throughout the duration of the course. A clinical supervisor has been appointed and agrees to the conditions set out in Section B of this document.

Should students fail to meet the criteria regarding minimum practical experience this may result in them being unable to complete the course.

Print name of Ultrasound Department Manager
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Signed Ultrasound Department Manager
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Print name of Radiology Department Manager
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Signed Radiology Department Manager
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The ultrasound department at
agrees to allow Miss Trudy Sevens, Ultrasound Programme Leader or an alternate appropriate member of the course team, access to their ultrasound department for the purpose of supervising students' practical scanning sessions.

Signed

The University will be responsible for ensuring that:

- Each student / department is visited by either the programme leader or member of the course team at least twice during the academic year.
- Adequate support and advice is available to the clinical department when necessary.
- Training workshops for clinical supervisors are organised.
- There is appropriate communication with the clinical supervisor(s) and the department re student progress.

Signed

Designation.....